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**PART I**  
**IMPORTANT GOVERNMENT ORDERS**  
CHIEF SECRETARIAT  
Issues instructions regarding Transfers of Class IV Officials.  
**CIRCULAR**  
No. GAD (S. 1) 88/SRR/59, DATED BANGALORE, THE 16TH JUNE 1959  
(JYEISHTA 15, SAKA ERA 1881).  
Government Order No. GAD 8 CAR 58, dated 16th February 1959, contains orders in regard to the postings of Class II and III Officers. Request from the Last Grade Officials Associations are, however, being received by Government to the effect that Class IV servants should not be transferred from place to place as frequent transfers entail heavy expenditure which they cannot afford to incur having regard to their low pay scales and poor means at their disposal. As Class IV

servants do not form a district or division-wise cadre it is directed that, as far as possible, they should not be transferred outside the District. It is, however, made clear that Government retain the right to transfer the employees outside the district when necessary in the public interest.

By Order and in the name of the Governor of Mysore,

L. A. DHAMANIGI,

Under Secretary to Government,  
General Administration Department  
(Services-1).

Availing of the opportunities under various Foreign Aid Schemes.

### OFFICIAL MEMORANDUM

No. GAD 57 GFS 59, DATED BANGALORE, THE 9TH JUNE 1959  
(JYEISHTA 19, SAKA ERA 1881).

Attention of the Heads of Departments and the Administrative Secretariat Departments is invited to the instructions issued in Government Circular No. GAD 45 FIS 1958, dated 10th June 1958, regarding the revised procedure to be followed in respect of the foreign aid schemes and the submission of applications to Government of India. It has been observed that the procedure laid down in the above circular has not been followed strictly and as a result of that, inordinate delays have been caused in the matter of sending proposals to Government of India. Some of the Secretariat Departments have wrongly interpreted the instructions issued under clause (d) of the Circular and, without going through the circular properly, they have recently forwarded applications directly to the Government of India. The General Administration Department had to write to the Government of India requesting them to classify the applications under particular schemes and consider the possibility of awarding scholarships to such officers. Some departments refer the applications unnecessarily to the General Administration Department though they are to be disposed of by them according to the instructions issued in the above circular. There have also been cases where the Departments of the Secretariat have referred the files to the Finance Department for concurrence in respect of 'Local Costs' though Finance Department's concurrence was not necessary [*vide* instructions issued under clause (e) of the circular referred to above]. As a result of these irregularities, the proposals of the State Government are not sent to Government of India, on the dates fixed by them.

2. In order to enable the State Government to send their proposals in respect of all schemes to Government of India, on the date prescribed in each such scheme, all the Heads of Departments and the Administrative Departments of the Secretariat, are requested to follow the instructions issued in the Circular No. GAD 45 FIS 1958, dated 10th June 1958, (copy appended for ready reference) rigidly.

3. The following further instructions are issued in this respect for the guidance of all concerned:—

(i) The Scholarship or Fellowship schemes concerning only one department, should be dealt with by that department in accordance with the instructions issued under clause (d) of the Circular No. GAD 45 FIS 1958, dated 10th June 1958.

(ii) The following cases only should be forwarded to the General Administration Department.

(a) The scholarship or fellowship scheme where more than one department is concerned.

(b) Where a departmental enquiry is pending against an officer and he is recommended for scholarship.

(c) Where officers recommended have only five years of service left to retire.

(d) Where an officer had previously training in a Foreign Country and is recommended for scholarship or fellowship for a second time.